FENCE PERMIT
APPLICATION
Form revised 1/1/2021

PROJECT INFORMATION

Project Address/Location:_____

Property Use/Zoning:_____

Type of Installation: ☐ New   ☐ Replacement   ☐ Repair (no permit required if same location and materials)

Type of Fence (describe materials, type of construction, etc.):_____

Height:_____ Linear Feet:_____

Setbacks (0' if intended to be on property line):

Front Right_____ Front Left: _____

Rear: _____

Sides: (Left): _____(Right): _____

PROPERTY OWNER INFORMATION

Owner: _____ Contact Name: _____

Address: _____ Phone: _____

CONTRACTOR INFORMATION

Contractor: _____ Contact Name: _____

Address: _____ City/State/ZIP: _____

Phone: _____ Fax: _____

Email: _____

APPLICANT INFORMATION

Applicant is: ☐ Owner   ☐ Contractor   ☐ Other: _____

I have carefully examined the completed application and know the same to be true and correct, and hereby agree to comply with all applicable Ordinances of the Town of Northlake whether herein specified or not. I, the undersigned, do hereby certify that I am the authorized agent/contractor/owner of the property above described and that I am applying for this permit at the request and with the permission of the same. I authorize the Building Inspector to enter my property to complete any inspections necessary in conjunction with the issuance of the permit.

Applicant Name (print): _____

Applicant Signature: _____ Date: _____

PERMIT REQUIREMENTS

Submittal requirements:
- ☐ Completed Fence Permit Application
- ☐ One (1) pdf. Copy, emailed to M.J. Randolph : mrandolph@town.northlake.tx.us , of a plot plan accurately reflecting the location of all proposed fences, all easements, building setback lines, and visibility triangles
- ☐ One (1) pdf. copy of photo/s and/or drawing/s depicting fence to be constructed
- ☐ Fence Permit Fee of $100 is due prior to issuance of permit

Permits are subject to all applicable codes and ordinances of the Town of Northlake. Detailed fencing requirements can be found in Section 9.11, Screening and Fencing, of Article 9, Design Standards, of the Northlake Unified Development Code (UDC)