



RESIDENTIAL BUILDING PERMIT

(USE FOR SINGLE-FAMILY RESIDENTIAL AND ACCESSORY BUILDING CONSTRUCTION)

APPLICATION

Updated 1/1/2021

PROJECT INFORMATION

Project Address: _____

Is property platted*? (check one below): *Except for structures to be used solely for agricultural purposes, the property must be platted to obtain a permit.

Yes: ___ Subdivision: _____ Lot: _____ Block: _____

No: ___ Survey: _____ Abstract: _____ Tract: _____

Total Square Feet (enclosed under roof): _____ Square Feet (Heat & Air): _____

Proposed Use of Building: _____

Project Type: New Building Addition Remodel/Alteration Accessory Building

Other (please specify): _____

PROPERTY OWNER INFORMATION

Owner: _____ Contact Name: _____

Address: _____ Phone: _____

GENERAL CONTRACTOR INFORMATION

Contractor: _____ Contact Name: _____

Address: _____ City/State/ZIP: _____

Phone: _____ Fax: _____

Email: _____

SUBCONTRACTORS INFORMATION (must be registered with Town)

Electrical: _____ Phone: _____

Mechanical: _____ Phone: _____

Plumbing: _____ Phone: _____

APPLICANT INFORMATION

Applicant is: Owner Contractor Other: _____

I have carefully examined the completed application and know the same to be true and correct, and hereby agree to comply with all applicable Ordinances of the Town of Northlake whether herein specified or not. I, the undersigned, do hereby certify that I am the authorized agent/contractor/owner of the property above described and that I am applying for this permit at the request and with the permission of the same. I authorize the Building Inspector to enter my property to complete any inspections necessary in conjunction with the issuance of the permit.

Applicant Name (print): _____

Applicant Signature: _____ Date: _____

PERMIT & INSPECTION INFORMATION

Codes: Permits are subject to all applicable codes and ordinances of the Town of Northlake. The following codes with local amendments have been adopted by the Town: 2018 International Building Code (IBC), 2018 International Residential Code (IRC), 2018 International Existing Building Code (IEBC), 2018 International Mechanical Code (IMC), 2018 International Plumbing Code (IPC), 2018 International Energy Conservation Code (IECC), 2018 International Fuel Gas Code (IFGC), 2018 International Fire Code (IFC), 2018 International Swimming Pool & Spa Code (ISPSA), and 2017 National Electrical Code (NEC).

Inspections: Email inspection requests to inspections@cwistx.com by 4:00 pm for an inspection on the next business day.

Plans: Please email 1 (pdf) copy of plans to M.J. Randolph: mrandolph@town.northlake.tx.us for plan review.