



# COMMERCIAL BUILDING PERMIT (USE FOR MULTI-FAMILY RESIDENTIAL & ALL NON-RESIDENTIAL CONSTRUCTION) APPLICATION

Form revised 1/31/2019

## PROJECT INFORMATION

Project Address/Location: \_\_\_\_\_ Project Name: \_\_\_\_\_  
TDLR Project #: \_\_\_\_\_ Construction Value: \$ \_\_\_\_\_  
Total Square Feet: \_\_\_\_\_ Proposed Use: \_\_\_\_\_  
Project Type:  
 New Building  Tenant Finish Out  Other (please specify): \_\_\_\_\_

## PROPERTY OWNER INFORMATION

Owner: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

## GENERAL CONTRACTOR INFORMATION

Contractor: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/ZIP: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

## SUBCONTRACTORS INFORMATION (must be registered)

Electrical: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mechanical: \_\_\_\_\_ Phone: \_\_\_\_\_  
Plumbing: \_\_\_\_\_ Phone: \_\_\_\_\_

## APPLICANT INFORMATION

Applicant is:  Owner  Contractor  Other: \_\_\_\_\_

*I have carefully examined the completed application and know the same to be true and correct, and hereby agree to comply with all applicable Ordinances of the Town of Northlake whether herein specified or not. I, the undersigned, do hereby certify that I am the authorized agent/contractor/owner of the property above described and that I am applying for this permit at the request and with the permission of the same. I authorize the Building Inspector to enter my property to complete any inspections necessary in conjunction with the issuance of the permit.*

Applicant Name (print): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PERMIT & INSPECTION INFORMATION

Permits are subject to all applicable codes and ordinances of the Town of Northlake. The following codes (and amendments) have been adopted by the Town: 2006 International Building Code (IBC), 2006 International Residential Code (IRC), 2006 International Mechanical Code (IMC), 2006 International Plumbing Code (IPC), 2006 International Energy Conservation Code (IECC), 2006 International Fuel Gas Code (IFGC), 2009 International Fire Code (IFC), and 2005 National Electrical Code (NEC). Email (1-PDF copy) of all documents to Lora Hutchings at: [hutchings@town.northlake.tx.us](mailto:hutchings@town.northlake.tx.us) for review. Inspection requests may be emailed to [inspections@cwistx.com](mailto:inspections@cwistx.com), for inspections to be conducted on the next business day.

### \*\*FOR OFFICE USE ONLY\*\*

Stamp Received
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Permit #: \_\_\_\_\_  
Plan Review Fee: \_\_\_\_\_  
Receipt #: \_\_\_\_\_  
Revenue Account: 100-43340-00-00 COPRF  
Final/CO Date: \_\_\_\_\_  
Permit Fee: \_\_\_\_\_  
Receipt #: \_\_\_\_\_  
Revenue Account: 100-43310-00-00 COMBP