



Direct Utility Payment through ACH Debit

Now Available

AUTOMATIC BILL PAYMENTS

Your payments are paid automatically from your checking or savings account. No more having to write checks!

TIME AND MONEY SAVINGS

You save the time spent writing and mailing checks plus the cost of stamps, checks, and envelopes. It's **FREE** to sign up!

RELIABLE

Your bill is paid on time, every time. You never have to worry about forgetting a payment, or mailing it on time.

SAFE

Automatic payments are extremely accurate. And there are no checks to be lost, stolen, or delayed in the mail.

Complete and sign the attached authorization form and return with this month's payment. Standard bills will continue to be mailed by the 5th of every month with ACH Debit occurring on the 15th or the next business day. Rejected payments are subject to a \$30 NSF fee.



AUTHORIZATION FOR DIRECT PAYMENT AUTOMATIC BILL PAYMENT

I (we) authorize the Town of Northlake to initiate variable entries to my (our) account described below:

Checking Account No _____ Savings Account No _____

Financial Institution's Name _____

Financial Institution's Address _____

Attach a voided check, savings deposit slip **OR** provide the financial institution's routing number _____

This authority is to remain in full force and effect until the Town of Northlake has received written notification from me (or either one of us) of its termination in such time and manner as to afford the Town of Northlake a reasonable opportunity to act on it.

Optional for Joint Account

Signature _____

Signature _____

Full Name _____

Full Name _____

Date _____

Date _____

Daytime Contact Number _____

Daytime Contact Number _____

Address _____
