



# WATER WELL PERMIT APPLICATION

Revised 1/31/2019

## PROJECT INFORMATION

Project Address/Location: \_\_\_\_\_  
Well's purpose (Drinking, Lawn, Garden): \_\_\_\_\_ Type of Well (Dug, Drilled, Bored, Driven): \_\_\_\_\_  
Depth of Well (+/- 25 feet): \_\_\_\_\_ Diameter of Well (4, 6, 8 Inch, etc.): \_\_\_\_\_

## PROPERTY OWNER INFORMATION

Owner: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

## CONTRACTOR INFORMATION (must be registered as a Water Well Driller with the Town)

Contractor: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/ZIP: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

## LOCATION AND DISTANCE FROM WELL TO THE FOLLOWING (if 100' or less)

Septic Tank (s): \_\_\_\_\_ Underground phone line(s): \_\_\_\_\_ Utility basement: \_\_\_\_\_  
Water line(s): \_\_\_\_\_ Underground electric line(s): \_\_\_\_\_ Flood area(s): \_\_\_\_\_  
Gas line(s): \_\_\_\_\_ Streets, alleys, thoroughfare: \_\_\_\_\_  
Sewer line(s): \_\_\_\_\_ Creek, stream, lake, pond, etc.: \_\_\_\_\_

## PERMIT REQUIREMENTS

Submittal requirements:

- Completed Water Well Permit Application and documents emailed to Lora Hutchings: [lhutchings@town.northlake.tx.us](mailto:lhutchings@town.northlake.tx.us).
- Site plan prepared by a registered professional land surveyor or registered engineer indicating the proposed location of the well, any other wells and/or on-site sewage facilities within one hundred fifty (150) feet of the proposed well and the location and a description of the existing or proposed use of the subject property.
- Well Permit Fee of \$250 due prior to issuance of permit

Permits are subject to all applicable codes and ordinances of the Town of Northlake. Detailed water well requirements can be found in Article 12.04, Private Water Wells, of the Northlake Code of Ordinances.

## APPLICANT INFORMATION

Applicant is:  Owner  Contractor  Other: \_\_\_\_\_

*I have carefully examined the completed application and know the same to be true and correct, and hereby agree to comply with all applicable Ordinances of the Town of Northlake whether herein specified or not. I, the undersigned, do hereby certify that I am the authorized agent/contractor/owner of the property above described and that I am applying for this permit at the request and with the permission of the same. I authorize the Town's Inspector to enter my property to complete any inspections necessary in conjunction with the issuance of the permit.*

Applicant Name (print): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## INSPECTION INFORMATION

Notify Northlake Public Works Director, Eric Tamayo, at (940) 465-1664 at least 24 hours prior to beginning work and upon completion of the well for a final inspection.

## \*\*FOR OFFICE USE ONLY\*\*

Stamp Received

Permit #: \_\_\_\_\_  
Permit Fee: \_\_\_\_\_  
Receipt #: \_\_\_\_\_  
Revenue Account: 200-46020-00-00 WWELL