



RESIDENTIAL BUILDING PERMIT

(USE FOR SINGLE-FAMILY RESIDENTIAL AND ACCESSORY BUILDING CONSTRUCTION)

APPLICATION

Revised 1/31/2019

PROJECT INFORMATION

Project Address: _____

Is property platted*? (check one below): *Except for structures to be used solely for agricultural purposes, the property must be platted to obtain a permit.
 Yes: ___ Subdivision: _____ Lot: _____ Block: _____
 No: ___ Survey: _____ Abstract: _____ Tract: _____

Total Square Feet (enclosed under roof): _____ Square Feet (Heat & Air): _____

Proposed Use of Building: _____ Construction Value: \$ _____

Project Type: New Building Addition Remodel/Alteration Accessory Building
 Other (please specify): _____

PROPERTY OWNER INFORMATION

Owner: _____ Contact Name: _____
 Address: _____ Phone: _____

GENERAL CONTRACTOR INFORMATION

Contractor: _____ Contact Name: _____
 Address: _____ City/State/ZIP: _____
 Phone: _____ Fax: _____
 Email: _____

SUBCONTRACTORS INFORMATION (must be registered with Town)

Electrical: _____ Phone: _____
 Mechanical: _____ Phone: _____
 Plumbing: _____ Phone: _____

APPLICANT INFORMATION

Applicant is: Owner Contractor Other: _____

I have carefully examined the completed application and know the same to be true and correct, and hereby agree to comply with all applicable Ordinances of the Town of Northlake whether herein specified or not. I, the undersigned, do hereby certify that I am the authorized agent/contractor/owner of the property above described and that I am applying for this permit at the request and with the permission of the same. I authorize the Building Inspector to enter my property to complete any inspections necessary in conjunction with the issuance of the permit.

Applicant Name (print): _____
 Applicant Signature: _____ Date: _____

PERMIT & INSPECTION INFORMATION

Permits are subject to all applicable codes and ordinances of the Town of Northlake. The following codes (and amendments) have been adopted by the Town: 2006 International Building Code (IBC), 2006 International Residential Code (IRC), 2006 International Mechanical Code (IMC), 2006 International Plumbing Code (IPC), 2006 International Energy Conservation Code (IECC), 2006 International Fuel Gas Code (IFGC), 2009 International Fire Code (IFC), and 2005 National Electrical Code (NEC). Inspection requests may be emailed to inspections@cwistx.com for inspections to be conducted on the next business day. Please email 1 (pdf) copy of plans to Lora Hutchings : lhutchings@town.northlake.tx.us for plan review.

FOR OFFICE USE ONLY

Stamp Received

Permit #: _____
 Plan Review Fee: _____
 Receipt#: _____
 Permit Fee: _____
 Receipt #: _____
 Revenue Account: 100-43370-00-00 BLDG