



# WATER DISCONNECT SERVICE APPLICATION

Form revised 7/21/2015

## CURRENT SERVICE ADDRESS

Address: \_\_\_\_\_

## SERVICE TYPE

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Residential (check below if applicable) | <input type="checkbox"/> Commercial (check below if applicable) | <input type="checkbox"/> Fire Hydrant Meter |
| <input type="checkbox"/> Owner Occupant                          | <input type="checkbox"/> Owner Occupant                         |   |
| <input type="checkbox"/> Landlord/Property Manager               | <input type="checkbox"/> Landlord/Property Manager              |   |
| <input type="checkbox"/> Renter/Tenant                           | <input type="checkbox"/> Renter/Tenant                          |   |

## WATER SERVICE INFORMATION

Service End Date (no weekends or Holidays for discontinued service): \_\_\_\_\_

## FORWARDING INFORMATION

Name: \_\_\_\_\_

Contact (if billed to company or organization): \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone/Cell: \_\_\_\_\_

## ACCOUNT PRIVACY

With your written authorization the Town of Northlake can withhold the release of your personal information (i.e. phone number, social security number, address) pursuant to Section 182.052 of the Texas Utilities Code. Do you want your personal information associated with your water service account kept confidential?  Yes, keep my personal information confidential  No

## BILLING OPTIONS

Utility bills are sent on the last day of the month and can either be sent via e-mail or postal service. Please let us know how you would like to receive your final bill:

- Yes, please send my bill via e-mail. My e-mail address is: \_\_\_\_\_
- No, I do not want my bill sent via e-mail. Please send my bill via postal service

## SPECIAL INSTRUCTIONS

## ACCOUNT AUTHORIZATION

By signing below I understand that I am responsible for this account and that all bills must be paid on or before the due date or be subject to late charges.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## \*\*FOR OFFICE USE ONLY\*\*

Received Date: \_\_\_\_\_ Account #: \_\_\_\_\_